

Coronavirus (COVID-19) Risk assessment		
Establishment: Abbey Nurseries Ltd Abbey Place Day Nursery/Abbey Fields Day Nursery	Assessment by: Carla Parrish	June 1 <sup>st</sup> 2020  Reviewed 28 <sup>th</sup> August due to change in guidelines.
Review Date: September 2020	Red – high risk Yellow – medium risk Green - little or no risk	June 1 <sup>st</sup> 2020

Focus	Area of consideration	Recommendation	Risks and level of risks
Children	Drop off	<p>Social distancing to be adhered to where possible</p> <ul style="list-style-type: none"> <li>Parents to drop and pick up the children at main entrance, not entering the nursery, standing back and allow child to enter on own if possible, where not possible hand child to staff member and immediately step back. Parents are to demonstrate social distancing at all times. A member of staff will be at entrance to welcome children and take the register. The wearing of face masks is your choice. We will respect your choice.</li> <li>To date we feel at this point as Covid-19 is still high in some areas we still need to protect you, the children, staff and the Nursery so are only inviting Parents and outside visitors to enter the nursery for essential meetings/training for staff. If you wish an appointment to visit us this can be arranged, please message us on the app or email. Thank you for your understanding.</li> <li>Only children who are symptom free or have completed the required isolation period after a positive to attend the setting.</li> <li>From Aug 16<sup>th</sup> 2021 Guide lines change, If a parent/child has been fully Covid vaccinated and has had contact with a positive, they will be exempt from isolation. Individuals will be advised to take a PCR test and if result positive will then</li> </ul>	<ul style="list-style-type: none"> <li>PARENTS ARE NOT PERMITTED TO ENTER THE BUILDING.</li> <li>Families will not stick to social distancing</li> <li>Families will not be truthful about household health</li> <li>Children will want toys/teddies/blankets from home, raising risk of contamination</li> <li>Only 1 adult per family to drop off/collect, limit siblings that come with them where possible.</li> <li>Staff will not challenge families about health</li> <li>Hands will not be washed thoroughly</li> <li>Children will touch face, hands, mouth</li> <li>Non-essential travel and social interaction guidelines not followed by staff and families</li> <li>Families not telling us children have had medication</li> <li>Enough staff in to ensure children can adapt easier to routine changes</li> </ul>

		<p>need to isolate, if negative the child is able to attend nursery. If symptoms are shown while in nursery the child/staff member will be sent home for a PCR test ( note a LFT is not excepted)Children under 5yrs who are identified as close contact would only be advised to do the PCR if the positive is in their house hold. Your child can continue to attend nursery while waiting for the result. The child needs to isolate if test result positive or develops the symptoms.</p> <ul style="list-style-type: none"> <li>• No toys, teddys or blankets (or similar) to be brought in from home to prevent cross-over of virus.</li> <li>• Children to enter the setting and staff take them to wash hands thoroughly on arrival at the setting, when changing rooms and before eating.</li> <li>• Encourage children to avoid touching their face, eyes, nose and mouth.</li> <li>• All to take precautions as per guidelines when travelling on public transport..</li> <li>• Any child who has taken any form of paracetamol or ibuprofen will not be allowed into nursery for 48hours after symptoms have ended. This is due to Paracetamol able to hide symptoms.</li> <li>• Any child who shows symptoms of any kind that may require pain relief medication will be requested to be collected.</li> <li>• Only parents who are symptom free and or have completed the required isolation periods will be able to drop off or collect their child.</li> <li>• Aim to limit drop off and pick up to <u>1 adult per family</u> and stagger the timings where possible.</li> <li>• All measures should be taken to minimise contact between the parent and other children and staff members.</li> </ul>	
	Physical distancing/ grouping	<ul style="list-style-type: none"> <li>• Care routines including provision of snacks should be within the space allocated to each “year group” wherever possible.</li> <li>• The use of communal internal spaces should be restricted as much as possible. Should be well ventilated.</li> </ul>	Rooms to well ventalted where possible. Safeguarding policy to be followed at all times

	Play and Learning	<ul style="list-style-type: none"> <li>• Implement social distancing where possible: <ol style="list-style-type: none"> <li>1. Small groups/year groups</li> <li>2. Parents to leave the site promptly after dropping off children.</li> </ol> </li> <li>• No longer required to limit resources. All sensory activities/resources can now be reintroduced.</li> <li>• All our resources are cleaned and sanitized regularly.</li> <li>• Ensure children wash hands regularly, throughout the day, as well as before eating, after coughing or sneezing. And using an activity.</li> </ul>	<ul style="list-style-type: none"> <li>• Social distancing is virtually impossible with early years children.</li> <li>• Parents will gather in social groups outside premises.</li> <li>• Children.</li> </ul>
	Childrens Wellbeing and education	<ul style="list-style-type: none"> <li>• Children should be supported in developmentally appropriate ways to understand the steps they can take to keep themselves safe including regular hand washing and sneezing into a tissue.</li> <li>• Children should be supported to understand the changes and challenges they may be encountering as a result of COVID-19 and staff need to ensure they are aware of children's attachments and their need for emotional support at this time.</li> </ul>	<ul style="list-style-type: none"> <li>• Continue germ superheroes theme</li> <li>• Staff awareness of childrens needs and abilities</li> <li>• Staff awareness of children needing more reassurance</li> <li>• Follow current guidance on changes to EYFS, relevant to Covid 19 response.</li> </ul>
	Toileting and cleaning up of accidents.	<ul style="list-style-type: none"> <li>• Children should be supported to do as much for themselves as possible.</li> <li>• Limit number of children using sinks, queue to be in cloakroom or classroom to allow for more space.</li> <li>• Children should not attend if unwell.</li> <li>• If an accident happens whilst it is dealt with no one else should use the bathroom.</li> <li>• Once the child has been cared for then the bathroom should be cleaned and disinfected using standard cleaning products before being used by anyone else.</li> </ul>	<ul style="list-style-type: none"> <li>• Children struggle to wait their turn.</li> <li>• Children use to free flow with toilets, they may try to help others</li> <li>• Not being cleaned properly</li> </ul>
	If a child starts displaying symptoms.	<ul style="list-style-type: none"> <li>• If a child begins displaying a continuous cough or a high temperature, they should be sent home to isolate per the guidelines, and take a PCR Test,</li> <li>• A child awaiting collection should be moved, if possible and appropriate, to a room where they can be isolated behind a closed door. If it is not possible to isolate them move them to an area which is at least 2 metres away from other people. A window should be opened for ventilation.</li> </ul>	<ul style="list-style-type: none"> <li>• Parents to confirm emergency contact details before child returns, to ensure we have correct telephone numbers.</li> </ul>

		<p>If they need to go to the bathroom while waiting to be collected, the bathroom should be cleaned and disinfected using standard cleaning products before being used by anyone else.</p> <p>If a member of staff has helped someone who displayed symptoms they do not need to go home unless they develop symptoms themselves. They should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell.</p> <p>If clinical advice is needed, the setting staff, parent or guardian should go online to NHS 119 (or call 111 if they don't have internet access)</p>	
Workforce	Attendance	<ul style="list-style-type: none"> <li>• Staff should only attend the Nursery if they are symptom free, have completed the required isolation period or achieved a negative test result.</li> <li>• Risk assessing with regular health questionnaires for returning staff.</li> <li>• Consideration should be given to limiting the number of staff in the Nursery at any one time to only those required to care for the expected occupancy levels on any given day.</li> <li>• All staff coming to the setting should avoid all non-essential public transport travel, whenever possible and outside of setting hours, should minimise social interactions, as per the national guidelines.</li> <li>• Practitioners should receive clear communication regarding the role they play in safe operating procedure and all measures being taken to ensure the safety of the children and themselves.</li> <li>• Staff are encouraged to take part in LFT twice weekly to safeguard us all.</li> </ul>	<ul style="list-style-type: none"> <li>• Staff to be vigilant on health and stay away if unwell.</li> <li>• Testing is available to all key workers and their households.</li> <li>• Current government guidance to be followed.</li> <li>• Practitioners to receive a copy of policy and risk assessment documents before return. A copy will be retained at nursery signed by all staff to say that they have received and read a copy.</li> </ul>
Food Preparation, snack and lunches		<ul style="list-style-type: none"> <li>• Be mindful of the number of year groups in food area. 1 year group at a time spread tables out.</li> <li>• Staff and Children MUST wash hands before prep or eating,</li> <li>• Staff and children MUST wash hands after eating.</li> <li>• Adults to handle eaten food as little as possible.</li> <li>• Children and adults to be responsible for their own food rubbish.</li> </ul>	<ul style="list-style-type: none"> <li>• Regular hand washing before prep and eating.</li> <li>• Regular hand washing after eating.</li> <li>• Children and staff to put their own rubbish in the bin.</li> <li>• If children are very messy, staff need to use appropriate PPE to clean.</li> <li>• Limited space for eating. Children at various stages of being self-sufficient. Several children struggle with basic table manners and cough, spit</li> </ul>

			<ul style="list-style-type: none"> <li>everywhere. Children do not attend over lunch period</li> </ul>
Workforce and Parents	Physical distancing/grouping	<ul style="list-style-type: none"> <li>Wherever possible, staff should remain with the group of children, the “year group”</li> <li>Staff members should avoid physical contact with each other including handshakes, hugs etc.</li> <li>Where possible, essential meetings and training sessions should be held social distancing and outdoors if possible.</li> </ul>	<ul style="list-style-type: none"> <li>Physical distancing is impossible in early years, even though staff can be vigilant and minimise it.</li> <li>Staff to engage with social distancing</li> </ul>
	Training	<ul style="list-style-type: none"> <li>All staff members must receive appropriate instruction and training on infection control and the standard operation procedure and risk assessments within which they will be operate. Staff to be updated with guidelines when they move forward and be informed of changes.</li> </ul>	All Staff to attend meeting, if this not possible training minutes to be forwarded to staff.
	Physical distancing	<ul style="list-style-type: none"> <li>Only parents who are symptom free and or have completed the required isolation periods will be able to drop off or collect their child.</li> <li>Aim to limit drop off and pick up to 1 adult per family and stagger the timings where possible. Parents are to leave promptly and move away from the preschool boundaries whilst maintaining social distancing guidelines.</li> <li>All measures should be taken to minimise contact between the parent and other children and staff members.</li> </ul>	<ul style="list-style-type: none"> <li>Parents not following social distancing guidelines will be asked to take leave immediately. If they do not follow the request, they will be asked to take their child home.</li> <li>Further breaches may result in loss of child’s place.</li> <li>Allowing parents to enter premises can put staff and children at risk.</li> </ul>
Parents, committee and Visitors	Communication	<ul style="list-style-type: none"> <li>Parents should receive clear communication regarding the role they play in safe operating procedure and all measures being taken to ensure the safety of their children and themselves.</li> <li>Management team to clearly and promptly keep all staff informed of changes and details of wages, policies etc.</li> </ul>	<ul style="list-style-type: none"> <li>Policy and Risk Assessment to be sent out to each family before return</li> <li>All families to return a signed contract before return</li> </ul>
	Visits	<ul style="list-style-type: none"> <li>Attendance to the setting should be restricted to children and staff as far as practically possible and visitors/Parents/essential meetings/training are able to enter by appointment only in a safe area.</li> <li>Where essential visits are required these should be made outside of the usual Nursery hours where possible.</li> <li>New family show rounds should be done outside of nursery hours. At social distancing.</li> </ul>	<ul style="list-style-type: none"> <li>Visitors by appointment only</li> </ul>
Travel	Travel associated with setting operations	<ul style="list-style-type: none"> <li>Wherever possible staff and parents should travel to the Pre-school using their own transport.</li> </ul>	<ul style="list-style-type: none"> <li>Guidance not followed</li> </ul>

		<p>If public transport is necessary, current guidance on the use of public transport must be followed.</p>	
PPE	Both Workforce and children	<ul style="list-style-type: none"> <li>Wearing a face covering or face mask in schools or other education settings is not recommended. Face coverings may be beneficial for short periods indoors where there is a risk of close social contact with people you do not usually meet and where social distancing and other measures cannot be maintained, for example on public transport or in some shops. This does not apply to nurseries or other education settings. Nurseries and other education or childcare settings should therefore not require staff, children and learners to wear face coverings. If face masks boost the self- confidence of staff facemasks are available as part of the PPE but are an option for staff well being. Changing habits, cleaning and hygiene are effective measures in controlling the spread of the virus.</li> <li>The majority of staff in education settings will not require PPE beyond what they would normally need for their work, even if they are not always able to maintain a distance of 2 metres from others. PPE is only needed in a very small number of cases including: <ul style="list-style-type: none"> <li>Children, young people and students whose care routinely already involves the use of PPE due to their intimate care needs should continue to receive their care in the same way</li> <li>If a child, young person or other learner becomes unwell with symptoms of coronavirus while in their setting and needs direct personal care until they can return home. A face mask should be worn by the supervising adult if a distance of 2 metres cannot be maintained. If contact with the child or young person is necessary, then disposable gloves, a disposable apron and a face mask should be worn by the supervising adult. If a risk assessment determines that there is a risk of splashing to the eyes, for example from coughing, spitting, or vomiting, then eye protection should also be worn</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Face coverings (or any form of medical mask where instructed to be used for specific clinical reasons) should not be worn in any circumstance by those who may not be able to handle them as directed (for example, young children, or those with special educational needs or disabilities) as it may inadvertently increase the risk of transmission.</li> <li>Disposable gloves, apron and fluid resistant mask as well as to be available to staff to use appropriately.</li> <li>Staff to be aware that PPE supplies are available and must be used appropriately i.e. one pair of gloves at a time. Facemasks only when a child becomes unwell.</li> <li>PPE may not be available to purchase or be in short supply. Should this happen and all reasonable attempts to get more .</li> <li>All PPE, personal and Nursery should be used according to current guidelines. The touching of masks should be treated in the same way as touching a face. Hands will require washing for at least 20 seconds.</li> </ul>
Cleaning	Undertake regular cleaning	<ul style="list-style-type: none"> <li>Clean AND disinfect frequently touched surfaces throughout the day.</li> <li>This includes tables, chairs, resources, equipment, doorknobs, light switches, countertops, handles, toilets, taps, and sinks.</li> </ul>	<ul style="list-style-type: none"> <li>Cleaning not completed thoroughly</li> <li>Cleaning supplies not available</li> <li>Cleaning implemented before closure to be continued.</li> </ul>

		<ul style="list-style-type: none"> <li>• Wear one pair of disposable gloves for cleaning. Then dispose of glove safely.</li> <li>• Using a disposable cloth, first clean hard surfaces with warm soapy water, then disinfect these surfaces with the cleaning products you normally use.</li> <li>• Wash hands regularly with soap and water for 20 seconds, and after removing gloves, aprons and other protection used while cleaning.</li> </ul>	•
Cleaning REVIEWS:	Cleaning of electronics	<ul style="list-style-type: none"> <li>• Regularly clean electronics, such as tablets, touch screens, keyboards, telephones and remote controls throughout the day.</li> </ul>	•
	Disposal of potentially contaminated waste	<ul style="list-style-type: none"> <li>• Waste from possible cases and cleaning of areas where possible cases have been, should be double bagged and got rid of.</li> </ul>	• storage issues with this – speak with school
REVIEWED BY:	COMMENTS:		